

1. Call to order

2. Roll Call

Present	Chair	Board Members
	G	Melanie Persellin - President
	C	Community Member Seat
	I	Idara Uko - Vice-Chair
	A	Sara Sweeney
	B	Brenda Maulik
	F	Sana Soussi
	E	Durowaa Agyeman - Secretary
	D	Jacob Stith
	H	Emily Uhl - Treasurer

Guests
Holly Fischer - Exofficio
Julie Kresh - Policy Chair

3. Reading of Mission Statement and Real Life Examples

1 minute

DaVinci Academy of Arts and Science will cultivate a passion for learning through an enriched and individualized approach to education. The DaVinci community will work together to ensure positive character development and build a strong foundation for continuous learning.

4. Community Comment

10 minutes

Community Comment is the only open forum portion of tonight's meeting and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. I invite you to review DVA policy 206 in regard to the procedure followed to assure open and orderly public discussion as well as to protect the due process and privacy rights of individuals under the law. Similarly, per DVA policy 206 except as determined by the School board to be necessary or in an emergency, the school board will not take action at the same meeting on an item raised for the first time by the public. There is a countdown clock/timer that will be in place and used to provide each individual permitted to speak with a visual of their permissible time.

Thank you for coming.

5. Adoption of Agenda and Addendums

2 minutes

6. Consent Agenda

6.1 DONATIONS

Unrestricted donations: available for viewing in the office

Restricted donations:

Name on Check	Restricted?	Company Donation	Boosterthon
Boosterthon	y		\$81.00
Boosterthon	y		\$140.00
Boston Scientific	y		\$30.00
Boston Scientific	y		\$101.43
Boston Scientific	y		\$406.26
BENEVITY FUND DONATION	y	\$184.85	\$1,108.04
Thrivent	y		\$92.95
Land O'Lakes	y		\$60.00
CyberGrants	n	88	
Daniel Blegen - Boosterthon	Y		35
Medtronics		40	
Total:		\$312.85	\$2,054.68
Monthly Donation Total:			\$2,367.53

6.2 BOARD MEETING MINUTES

October 26, 2023 Emergency School Board meeting

October 30, 2023 Board Meeting

7. Discussion- Administration Updates: Fischer 15 minutes

Update regarding enrollment, activities and events at school, open positions for employment, and community involvement.

8. Academic Update: Erendu 15 minutes

MAP testing is forthcoming after the Thanksgiving break. An academic update regarding data driven instruction, professional development, and curriculum review cycle. The District Advisory Committee will be recruiting parents to join the committee. The notice is/was in the November, 2023 Newsletter.

9. Committee Updates and Review Committee Minutes Board 30 minutes

COMMITTEE

MEETING DATE

9.1 Finance Committee & Treasurer's Update:
Review monthly financial report

November 15, 2023

9.2 HR/Compensation Committee:

November 15, 2023

9.3 School Development Committee:

November 15, 2023

9.4 Policy Committee:

November 10, 2023

10. Old Business

10.1 Listening Session Persellin 30 minutes

The Board will continue to discuss the purpose, logistics and scheduling of a listening session in advance of monthly board meetings. The Board will further discuss this agenda item at the January, 2024 offsite. A listening session would be in addition to the regular community comment portion of the Board meeting. The Board received emails that a listening session may continue to make individuals feel unheard since

the entire Board will not be present. We have received emails that there may be a disconnect between what is being communicated at the listening session and how it is summarized to the Board.

11. New Business – Discussion/Action items

11.1 **Overview of results of the HR committee staff survey** **Maulik** **20 minutes**

The HR committee will present an overview of the results of the survey conducted in September, 2023 regarding climate and culture at DVA, staff satisfaction and staff retention.

11.2 **Review School Management Services Contract** **Uhl** **10 minutes**

Review and discuss recommendation of the SMS Contract which ends on November 30, 2023 and the forecasted expense with renewing the contract. Board will review the proposed SMS Contract.

11.3 **Initial Review of School Board policies** **Kresh** **30 minutes**

Board to begin review of proposed DVA policies. These policies will be presented to the Board at the December 18, 2023 School Board meeting for approval.

- Review policy 601 School District Curriculum and Instructional Goals
- Review policy 604 instructional Curriculum
- Proposed 604F Curriculum or Supplemental Learning Material Opt-Out Request Form
- Review policy 616 School District System Accountability
- Review policy 722 Public Data Requests
- Review policy 806 Crisis Management

These policies will be presented to the Board for final approval at the December Board meeting. These policies follow Minnesota Statutes.

There are times the community inquires about a DVA policy. As set forth in each policy, the supporting law, Federal and Minnesota state law, is referenced in each policy.

11.4 **Appointment of Seat C: Community Board Member Seat** **Persellin** **20 minutes**

Seat C is vacant due to the community member becoming a parent of a student at DaVinci. Thus, pursuant to Section 7, the Board will provide to fill the vacant community member seat by appointment, pursuant to Minnesota Statutes, Section 317A.227. Vacancies on the Board of Directors caused by death, disqualification, resignation, disability, removal or such other cause may be filled by appointment of a new director by the affirmative vote of a majority of the remaining directors, even if less than a quorum. A director filling a vacancy shall hold office until the term of the replaced Director expires, or until his or her successor has been duly elected and qualified, subject to his or her earlier death, disqualification, resignation or removal.

What are the goals of the Board in recruiting community members to apply for the board seat. DVA is an ARTS and SCIENCE public charter school. The Board has broad representation in its Board members in terms of race, gender, science fields. However, one area that is lacking in representation is a Board member in the ARTS field. We are continuing to desire to expand our ARTS curriculum and it would be helpful to have a Board member immersed in the ARTS. Do we know or have connections to individuals that are professional artists, have connections with artists, Minnesota Institute of Art, theater companies, dance companies, dancers, or gallery owners?

Persons interested in the Board position may submit their Application to Melanie Persellin at mpersellin@davincicharterschool.org. Applications will be made available upon email request after December 4, 2023. **Applications will be due to mpersellin@davincicharterschool.org**

no later than January 8, 2024 at 4:00 p.m. Applications submitted after January 8, 2024 will NOT be considered.

- 11.5 **Winter Offsite Working Session** **Board** **15 minutes**
The winter offsite retreat is scheduled for January 20, 2024. The winter offsite is a public offsite working session. As per Minnesota Statutes and Policy 206 while the offsite is an open meeting there will be no community involvement/comment. Please provide Uko with your agenda items.
- 11.6 **Executive Director Evaluation** **Brenda Maulik** **30 minutes**
The Board will close the meeting pursuant to Minn. Stat. 13D.05, subd. 3, which permits the Board to close the meeting to evaluate the performance of an individual who is subject to its authority; namely Ms. Holly Fischer, the Executive Director. The Board will summarize its discussions at the next open meeting. The Executive Director has the option to have all evaluation meetings open to the public. This meeting will provide an **overview of results of the HR committee staff survey regarding the performance of the Executive Director** which was conducted in September, 2023.

12. Meeting Assessment and Closing Thoughts **Persellin** **5 minutes**

Board will apply for the MN Charter School Board Governance Award. The Award is designed to recognize charter school boards that have in place the documents, policies, practices, and procedures which provide the foundation for effective governance of a public chartered school. Annual application deadlines are February 15 and August 15.

Did we spend our time effectively today? What could we do better?

What do we, as a board, need to be focusing on for the next meeting?

13. Adjourn Meeting

Estimated end time:

9:30 pm